

**HOME VISIT POLICY
TOLLER RESCUE, INC.**

POLICY: There shall be a procedure for conducting home visits of rescue Toller adoption applicants.

GENERAL CONSIDERATIONS:

1. While it is ideal for a TRI member to conduct the home visit, if none can be located for the visit, the BOD may approve an alternative designee, e.g., an individual from another breed rescue organization.
2. The home visit guidelines are intended to be used as just that—guidelines. The home visit should be friendly and non-threatening in nature, and the guideline questions should not be asked in any specific order nor asked in an interrogative manner.

PROCEDURE:

RESPONSIBILITY	ACTION
BOD	1. Determines that applicant is suitable to warrant a home visit for a particular rescue Toller
Regional Coordinator or Member of the BOD if no Regional Coordinator	2. Attempts to locate a TRI member to conduct the visit
Regional Coordinator Member of the BOD if no Regional Coordinator	3. Furnishes applicant and person to conduct the visit with a copy of the Home Visit Guidelines (attachment #1 of this policy)
Person conducting the visit	4. Arranges with the applicant for a time for the visit. Informs Regional Coordinator
Person conducting the visit	5. Conducts the visit, utilizing the Home Visit Guidelines in accordance with the information contained in the document.
Person conducting the visit	6. Provides feedback to the applicant and Regional Coordinator/Member of BOD concerning the home visit
BOD	7. In consultation with the Foster, makes placement decision and makes any recommendations as appropriate.

Date:

Updated: